



## Safety Assistant

### Overview:

Are you looking to interact with and be a positive role model to youth ages 8-18 while helping to provide a safe and positive environment for them? Safety Assistants at the Boys & Girls Club do just that! Rather than providing assistance in a Program Space, you would be providing much-needed support and supervision to youth in other areas of the Club. Safety Assistants help to maintain order and create a safe atmosphere for all of our Members.

### Responsibilities:

- Enforce Club policies, rules, and regulations outside of Program Areas
- Assist with Member pick-up and locating Club Members
- Utilize the two-way communication system to stay in contact with Management and the Front Desk
- Monitor hallways and other open spaces
- Ensure that Members are not entering "off-limits" areas
- Help direct Members to where they should be going
- Be a flexible member of the Boys & Girls Club team
- Other duties as assigned by direct supervisor

### Qualifications:

- Excellent verbal communication skills
- Able to act in a friendly but firm manner
- Positive and professional demeanor
- Good decision-making skills
- Attention to detail
- Able to remain calm in stressful situations
- Ability to deal with behavioral issues in an appropriate manner

**Hours:** Monday-Friday 2:00 pm- 8:00 pm- *Must be available at least one day a week*

Interested?

Please contact the Volunteer Manager, Lindsey Andella at:

Email: [landella@lbgc.org](mailto:landella@lbgc.org)

Tel: (978) 458-4526 x20

or [click here](#) to complete an online Volunteer Application