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Youth Services Manager – Social Worker

Reports to: Director of Operations

Duties and Responsibilities:

The Youth Service Manager (YSM) is responsible for general, day-to-day counseling services and support services at the Boys & Girls Club of Greater Lowell. The YSM will work with Club members between the ages of 8-18.

Specific Responsibilities

- Coordinate Office of Juvenile Justice Programming mentoring program
- Provide counseling services to Club members, including crisis counseling/intervention.
- Be present during program hours and develop positive relationships with Club members
- Facilitate “Open Circle” discussion group once weekly
- Facilitate prevention programs twice weekly
- Report on services provided on a monthly basis for grant reporting purposes
- Provide staff coverage as needed
- Work a M- F schedule that alternates between 10:30 AM – 6:30 PM and 12 PM – 8 PM.

Skills and experience relevant to this position:

- Ability to portray a positive and empowering demeanor to all Club members and staff
- Serve as a role model for Club members
- Master’s degree in Social Work or related field preferred
- Bilingual preferred
- Ability function independently and have flexibility, personal integrity and the ability to work effectively with Club members, staff, and support agencies
- Strong organizational skills
- Sense of Humor/ Team Player

Preferred Licenses or certifications:

- LMSW
- LPC
- LMHC
- LCSW

Benefits:

- **Salary Range:** \$52,000 - \$55,000
- **Job Type:** Full time with benefits
- Medical Health Insurance (75% paid by employer), Dental and Vision available, Retirement plan, Short term and Long Term Disability, Life Insurance, Vacation and Personal days, 6 paid Holidays
- Values and mission driven organization with emphasis on teamwork, fun, integrity, commitment and excellence.
- Interaction with positive, community minded team, along with amazing young people.

How to respond: Please submit a cover letter and resume to JuanCarlos Rivera, Director of Operations, jcrivera@lbgc.org

Our Hiring Process and Timeline:

- We will review the applications on a rolling basis until the position is filled.

The Boys & Girls Club of Greater Lowell is committed to fostering a diverse and inclusive workplace. We are dedicated to hiring employees who reflect the communities we serve, including women, people of color, LGBTQIA+ individuals, and people with disabilities. Boys & Girls Club of Greater Lowell will provide accommodations in all aspects of the hiring process. If you require an accommodation, we will work with you to meet your needs.

DISCLAIMER

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job. All offers of employment are contingent on results of a reference and background check.

Boys & Girls Club of Greater Lowell is an Equal Opportunity Employer. People of color, especially those from Lowell, are strongly encouraged to apply.