

GREAT FUTURES START **HERE.**



S.T.E.A.M Volunteer

Reports to: *Kady Phelps* (Education and Arts Manager)

Location: 657 Middlesex St, Lowell, MA 01851

Job Type: Volunteer

Overview/Position Summary

S.T.E.A.M Volunteers are creative individuals who like to draw, paint, build, design, and make crafts. S.T.E.A.M Volunteers assist with teaching basic art principles and leading various creative projects. This is an exciting and interactive position open to individuals interested in art and STEM-related activities

Responsibilities/Skills and experience relevant to this position:

- Maintain a safe working environment for the Club members
- Help youth to develop and refine their various art skills
- Greet and check in all members
- Assist with all art projects going on in the program space
- Assist Program Partners running S.T.E.A.M activities in the space
- Provide ideas and feedback for potential projects
- Be a flexible member of the Boys & Girls Club team

Qualifications

- Passion for art
- Energetic and creative thinker
- Background in various art and S.T.E.M-related activities
- Excellent verbal and communication skills
- Positive and professional demeanor
- Experience working with youth
- Ability to multitask
- Bilingual is a plus but not a requirement

Benefits:

- Flexible work schedules and work from home opportunities are available.
- Values and mission driven organization with emphasis on teamwork, fun, integrity, commitment and excellence.
- Interaction with a positive, community minded team, along with amazing young people.

How to respond

- Please submit your resume to **Volunteer Coordinator, Tara Levine**, tara.levine@lbgc.org Tel: (978) 458-4526 x15

Our Hiring Process

- We will review the applications on a rolling basis until the position is filled.
- We will conduct short phone interviews and begin additional interviews per COVID-19 guidelines.
- We will notify you of the result shortly after and send you necessary paperwork.

Equity Statement

The Boys & Girls Club of Greater Lowell is committed to fostering a diverse and inclusive workplace. We are dedicated to hiring employees who reflect the communities we serve, including women, people of color, LGBTQIA+ individuals, and people with disabilities. Boys & Girls Club of Greater Lowell will provide accommodations in all aspects of the hiring process. If you require an accommodation, we will work with you to meet your needs.

Boys & Girls Club of Greater Lowell is an Equal Opportunity Employer. People of color, especially those from Lowell, are strongly encouraged to apply.

Disclaimer

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job. All offers of employment are contingent on results of a reference and background check.

Hours: Monday-Friday between 2:00 PM & 8:00 PM - *Must be available at least one day per week.*